

# HENDERSON PROPANE SERVICE, APPLICATION FOR EMPLOYMENT

It is our policy to provide equal employment opportunity to all qualified persons without regard to race, creed, color, religious belief, sex, age, national origin, ancestry, physical or mental handicap, or veteran status.

Position applied for \_\_\_\_\_

Name: Last \_\_\_\_\_ First \_\_\_\_\_ Middle \_\_\_\_\_ Date \_\_\_\_\_

Street Address \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Telephone #'s Home: \_\_\_\_\_ Cell: \_\_\_\_\_ Other: \_\_\_\_\_

Social Security # \_\_\_\_\_

How did you hear of this opening \_\_\_\_\_

When can you start \_\_\_\_\_

Are you a U.S. citizen or otherwise authorized to work in the U.S. on an unrestricted basis?  
(proof will be required upon employment)  Yes  No

Are you available to work: Full Time  Part Time  Shift Work  Temporary

Are you currently on "lay-off" status and subject to recall?  Yes  No

Can you travel if the job requires it?  Yes  No

If applying for a driver position please list your Drivers License State of Issue, type and endorsements.

\_\_\_\_\_

Have you been convicted of a felony within the last 7 years?  Yes  No

If yes, please fully describe the circumstances:

\_\_\_\_\_  
\_\_\_\_\_

**Education:** School Name and Location Year Major Degree

High School \_\_\_\_\_

College \_\_\_\_\_

College \_\_\_\_\_

Other \_\_\_\_\_

\_\_\_\_\_

In addition to your work history, are there are other skills, qualifications, or experience we should consider:

\_\_\_\_\_

**Employment History:** (Start with most recent employer.)

**Company name** \_\_\_\_\_

Address \_\_\_\_\_ Telephone \_\_\_\_\_

Date Started \_\_\_\_\_ Starting Wage \_\_\_\_\_ Starting Position \_\_\_\_\_

Date Ended \_\_\_\_\_ Ending Wage \_\_\_\_\_ Ending Position \_\_\_\_\_

Name of Supervisor \_\_\_\_\_ May we contact? [ ] Yes [ ] No

Responsibilities \_\_\_\_\_

Reason for leaving  
\_\_\_\_\_

**Company name** \_\_\_\_\_

Address \_\_\_\_\_ Telephone \_\_\_\_\_

Date Started \_\_\_\_\_ Starting Wage \_\_\_\_\_ Starting Position \_\_\_\_\_

Date Ended \_\_\_\_\_ Ending Wage \_\_\_\_\_ Ending Position \_\_\_\_\_

Name of Supervisor \_\_\_\_\_ May we contact? [ ] Yes [ ] No

Responsibilities  
\_\_\_\_\_

Reason for leaving  
\_\_\_\_\_

**Company name** \_\_\_\_\_

Address \_\_\_\_\_ Telephone \_\_\_\_\_

Date Started \_\_\_\_\_ Starting Wage \_\_\_\_\_ Starting Position \_\_\_\_\_

Date Ended \_\_\_\_\_ Ending Wage \_\_\_\_\_ Ending Position \_\_\_\_\_

Name of Supervisor \_\_\_\_\_ May we contact?  Yes  No

Responsibilities \_\_\_\_\_

Reason for leaving  
\_\_\_\_\_

Have you ever been employed with us?  Yes  No

If yes, give date \_\_\_\_\_

Have you ever applied with us before?  Yes  No

If yes, give date \_\_\_\_\_

If you are under 18 years of age, can you provide required proof of your eligibility to work?  
 Yes  No

Attach additional information if necessary.

I certify that the facts set forth in this application for employment are true and complete to the best of my knowledge. I understand that if I am employed, false statements on this application shall be considered sufficient cause for dismissal. This company is hereby authorized to make any investigations of my prior educational and employment history. I understand that employment at this company is "at will," which means that either I or this company can terminate the employment relationship at any time, with or without prior notice, and for any reason not prohibited by statute. All employment will continue on that basis. I understand that no supervisor, manager, or executive of this company, other than the president has the authority to alter the foregoing.

Signature \_\_\_\_\_ Date \_\_\_\_\_